

**MINEOLA DENTAL CARE
146 Mineola Blvd
Mineola, NY 11501**

APPOINTMENT CANCELLATION POLICY

Cancellation of an appointment must be made at least 24 hours in advance of the appointment; otherwise, the PATIENT may be charged a \$50 fee for a missed appointment.

Appointments canceled at least 24 hours in advance of the appointment may be re-scheduled with no charge. Appointments cancelled within 24 hours of the scheduled appointment for medical reasons will not be charged to your account.

We reserve the right to determine whether the cause of cancellation was out of your control or not. Please be aware that third party insurers do not allow us to bill them for your missed appointments.

You are personally responsible for fees accrued from missed appointments.

Please help us to serve you better by taking seriously any appointments you make, and keeping your scheduled appointments.

Sign: _____ Date _____

Print: _____